

Licensing Panel AGENDA

DATE: Tuesday 14 August 2018

TIME: 7.30 pm *

VENUE: Committee Rooms 1 & 2, Harrow Civic Centre,
Station Road, Harrow, HA1 2XY

* THERE WILL BE A BRIEFING FOR MEMBERS AT 7PM IN COMMITTEE ROOMS 1 & 2

MEMBERSHIP (Quorum 3)

Chair: (To be appointed)

Councillors:

Pamela Fitzpatrick Ramji Chauhan
Angella Murphy-Strachan

Reserve Members:

Note: There are no Reserve Members currently appointed to this Panel.

Contact: Frankie Belloli, Senior Democratic Services Officer
Tel: 020 8424 1263 E-mail: frankie.belloli@harrow.gov.uk

Useful Information

Meeting details:

This meeting is open to the press and public.

Directions to the Civic Centre can be found at:
<http://www.harrow.gov.uk/site/scripts/location.php>.

Filming / recording of meetings

The Council will audio record Public and Councillor Questions. The audio recording will be placed on the Council's website.

Please note that proceedings at this meeting may be photographed, recorded or filmed. If you choose to attend, you will be deemed to have consented to being photographed, recorded and/or filmed.

When present in the meeting room, silent mode should be enabled for all mobile devices.

Meeting access / special requirements.

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

Agenda publication date: Monday 6 August 2018

AGENDA - PART I

1. APPOINTMENT OF CHAIR

To appoint a Chair for the purposes of this meeting.

2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Panel;
- (b) all other Members present.

3. MINUTES

[Note: Licensing Panel minutes are:-

- (1) approved following each meeting by the Members serving on that particular occasion and signed as a correct record by the Chair for that meeting;
- (2) not submitted to the next panel meeting for approval.

Reasons: The Licensing Panel is constituted from a pooled membership. Consequently, a subsequent Panel meeting is likely to comprise a different Chair and Members who took no part in the previous meeting's proceedings. The process referred to at (1) above provides appropriate approval scrutiny].

4. LICENSING PROCEDURES (Pages 5 - 6)

Procedure to be followed at an oral hearing.

5. APPLICATION FOR A NEW PREMISES LICENCE - COFFEE 2 COCKTAILS, 51 HIGH STREET, HARROW, MIDDLESEX, HA1 3HT (Pages 7 - 42)

Report of the Divisional Director of Environment and Culture

6. ANY OTHER URGENT BUSINESS

Which cannot otherwise be dealt with.

AGENDA - PART II - NIL

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Licensing Panel – Licensing Act 2003

Procedure A - Oral Hearing in Public

This document provides a summary of the Panel's usual procedure for the conduct of an oral hearing in public.

*Please note that the **Applicant** is the party who has requested the Hearing*

- i. **Introductions** by the Chair of the Panel:
 - Members
 - Officers and Officers of Responsible Authorities
 - Applicants and Objector(s)
 - the Procedure for the hearing
- ii. **Presentation** of the report (**agenda item 5**) by Officers of the Relevant Authority.
- iii. **Presentation** by the applicant of their statement. Additional material may be submitted with the agreement of the Panel and the other party, subject to advice by the Council's legal advisor at the time.
- iv. **Questioning** of the **applicant** by:
 - the objector(s)
 - the Panel
- v. **Presentation** by the **objector(s)**, or their representative, of their statements. Additional material may be submitted with the agreement of the Panel and the other party, subject to advice by the Council's legal advisor at the time.
- vi. **Questioning** of the **objector(s)** by:
 - the applicant
 - the Panel
- vii. **Concluding statement(s)** by the objector(s).
- viii. **Concluding statement** by the applicant.
- ix. The Panel together with its legal advisor and committee clerk withdraw to consider the application. Should the Panel wish to clarify any point with any particular party, all sides are recalled for the questions to be asked.
- x. The hearing is reconvened for the Panel to announce its decision. Should the application be refused or conditions be placed on the licence the Panel must give reasons for this action.

Agenda Item 5

NOTES

WITNESSES: *Either side may call witnesses to support their case. Witnesses should have submitted written statements before the hearing which they present and on which they may be questioned. Witnesses introduced at short notice may speak with the agreement of the Panel and the other party, subject to advice by the Council's legal advisor at the time.*

ADJOURNMENT: *The Panel may at any time adjourn to a later date for the further consideration of an application. The date and time should be agreed with all parties as far as possible*

REPORT FOR: LICENSING Panel

Date:	14 August 2018
Subject:	Application for a new premises licence for Coffee 2 Cocktails, 51 High Street, Harrow, HA1 3HT
Responsible Officer:	Simon Baxter, Divisional Director – Community Directorate
Exempt:	No
Enclosures:	Premises licence application and Plan (Appendix 1) Location (GIS) Map (Appendix 2) Representations (Appendix 3) Summary of proposed times and conditions (Appendix 4)

Section 1 – Summary

An application has been received for a new premises licence for Coffee 2 Cocktails, 51 High Street, Harrow, HA1 3HT. Representations have been received from a few residents which express concerns about the possible undermining of the licensing objectives should the licence be granted.

Section 2 – Report

- 2.1 Coffee 2 Cocktails Limited has applied to for a new premises licence (Appendix 1) for 51 High Street, Harrow, HA1 3HT. A location map is available on Appendix 2.

2.2 Licensable activities

The applicant has applied for the following licensable activities and timings:

	<i>Proposed hours</i>		
	Recorded Music, Performance of dance, Late Night Refreshment	<i>Sale of retail alcohol</i>	<i>Hours open to public</i>
Mon	2300 - 0000	1000 - 0000	1000 – 0100*
Tue	2300 - 0000	1000 - 0000	1000 - 0100*
Wed	2300 - 0000	1000 - 0000	1000 - 0100*
Thu	2300 - 0000	1000 - 0000	1000 - 0100*
Fri	2300 - 0100*	1000 – 0100*	1000 - 0200*
Sat	2300 - 0100*	1000 – 0100*	1000 - 0200*
Sun	2300 - 0000	1000 - 0000	1000 - 0030*

* = Next day

Special Extensions:

Recorded music and performance of dance, Late Night Refreshment

On Sundays prior to a bank holiday until 0100
Thursday prior to Good Friday until 0100
New Years Eve to continue until 0800 next day

Retail sale of alcohol

On Sundays prior to a bank holiday until 0100
Thursday prior to Good Friday until 0100
New Years Eve to continue until 1000 next day

Hours open to public

On Sundays prior to a bank holiday until 0200
Thursday prior to Good Friday until 0200
New Years Eve to continue until 1000 next day

2.3 Description of premises

A restaurant situated on the ground floor in a parade of shops. There are residential flats above the premises.

2.4 Officers' observations

The premises are located on High Street, Harrow on the Hill in a parade of shops. This is effectively a mix of residential and commercial premises.

2.5 The representations received from other persons mainly concentrate on the undermining of the public nuisance objective. In summary, local residents are concerned that the grant of the application would lead to the undermining of the public nuisance objective in that it will disturb the peaceful amenity of their residences.

2.6 Information on public nuisance is available in paragraphs 2.15 – 2.21 of the Statutory Guidance. In particular, paragraph 2.16 states:

“Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate

circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.7 History of the premises

Records show that this premises was previously known as Café Café which was licensed for the sale of alcohol, late night refreshment and recorded music. The licence was surrendered on 12 September 2017. The terminal hours for hours open to public were Sunday to Thursday 00:00 and Friday and Saturday – 01:00.

2.8 Proposed Designated premises supervisor

Sunny Ruparellia

2.9 Details of application

Received: 19 June 2018

Closing date for representations: 17 July 2018

The application has been advertised in accordance with the prescribed regulations

2.10 Representations

Representations have been received from three other persons (Appendix 3).

2.11 Operating schedule and conditions

Members will be aware that an operating schedule forms part of the licensing process. This document outlines what activities are proposed, the opening hours, and how the activities will be managed particularly in respect of the licensing objectives.

2.12 The Panel's attention is directed towards paragraphs 8.41 – 8.49 of the statutory guidance issued under the Act that sets out matters that ought to be considered by an applicant when drafting their operating schedule.

2.13 The most critical part of the operating schedule are the steps taken by the applicant to promote the licensing objectives. Applicants are always reminded to take careful consideration as to what is entered in this section as whatever is proposed will be transferred into conditions on the licence. The Panel's discretion is engaged in the light of relevant representations to impose conditions that are appropriate to promote the licensing objectives. Conditions should be tailored to the size, type, location, characteristics and activities at the premises, and the Panel should be aware of any indirect costs that may arise from the imposition of conditions.

2.14 Appendix 4 sets out for the Panel's consideration a summary of proposed hours and the conditions transferred from the operating schedule. The wording of the conditions is taken from the licensing authority's pool of model conditions that is publicly accessible on the council's website.

2.15 When imposing conditions relating to CCTV the Panel should bear in mind the Information Commissioner's guidance¹ that such conditions should only be imposed where it is justified to do so and in order to meet the licensing objectives.

¹ https://ico.org.uk/media/for-organisations/documents/1565/ico_view_on_cctv_in_pubs.pdf

2.16 The Panel has the discretion to add to or modify these conditions in light of the representations where it is appropriate to do so to promote the licensing objectives.

2.17 Licensing policy

Paragraph 6.3 of the licensing authority's statement of licensing policy sets out the matters that the Panel may take into account when considering representations (although the Panel is not limited to these matters):

- noise reduction measures associated with licensable activities, particularly near to residential properties such as noise limiters, acoustic lobbies, double glazing, ventilation systems etc
- noise mitigation measures associated with licensable activities, particularly near to residential properties
- measures to control smoking
- extent of any external areas such as beer gardens, smoking areas and pavement cafes
- effective wind-down and dispersal policies
- noise from people arriving at or leaving from the premises and which is related to licensable activities
- control of other nuisances relating to licensable activities such as light or odours
- management of waste particularly preventing fly-tipping
- arrangements in place for hiring licensed premises for private parties especially younger "anniversary birthday" parties

2.18 Legal implications

The Licensing Panel is required to hold a hearing to consider any relevant representations made in relation to the premises licence application unless all parties agree that a hearing is unnecessary. The hearing must be held in accordance with the Licensing Act 2003 (Hearings) Regulations 2005.

2.19 The Licensing Panel is required to give appropriate weight to the representations (including supporting information) presented by all the parties, the Guidance issued pursuant to Section 182 of the Licensing Act 2003, the Council's statement of licensing policy and the steps that are appropriate to promote the four licensing objectives.

2.20 Having considered those relevant matters, the Licensing Panel is required to take such of the following steps (if any) as it considers appropriate for the promotion of the licensing objectives –

The steps are—

- (a) to modify the conditions of the licence;
- (b) to reject the whole or part of the application;

2.22 It should be noted with all options that –

- clear reasons should be given for the decision.
- any additional or modified conditions should be practical and enforceable
- the applicant and any person who made relevant representations would have the right of appeal to a magistrates' court on one of the grounds provided in Schedule 5 to the Licensing Act 2003.

2.23 In addition to determining the application in accordance with the legislation, Members must have regard to the –

- common law rules of natural justice
- provisions of the Human Rights Act 1998
- considerations in Section 17 of the Crime and Disorder Act 1998

2.24 By Section 6 of the Human Rights Act 1998, the Panel is required to act in a way that is compatible with rights under the European Convention for the Protection of Human Rights. The following provisions of the European convention seem relevant: Article 6 (right to a fair trial) Article 14 (prohibition of discrimination) and Article 1 of the First Protocol (protection of property)

2.25 In relation to Section 17 of the Crime and Disorder Act 1998, this states:

‘Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.’

Financial Implications

2.26 There are no financial implications.

Appeals

2.27 If any party is aggrieved with the decision of the licensing panel on one of the grounds set out in Schedule 5 to the Licensing Act 2003, they can appeal to a magistrates’ court within 21 days from notification of the decision.

Section 3 - Statutory Officer Clearance

Name: Jessie Mann	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 30 July 2018		
Name: Andrew Lucas	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 30 July 2018		

Section 4 - Contact Details and Background Papers

Contact: Richard Le-Brun, Head of Community and Public Protection, Ext. 6267

Background Papers: Application form, Statutory Guidance.

Appendix 1



Harrow Application for a premises licence Licensing Act 2003

For help contact
licensing@harrow.gov.uk
Telephone: 020 8901 2600

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	<input type="text" value="Not Currently In Use"/>	This is the unique reference for this application generated by the system.
Your reference	<input type="text" value="51HOH/CDL/2018"/>	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	<input type="text" value="Sunny"/>	
* Family name	<input type="text" value="Ruparellia"/>	
* E-mail	<input type="text" value="REDACTED"/>	
Main telephone number	<input type="text"/>	Include country code.
Other telephone number	<input type="text"/>	
<input checked="" type="checkbox"/>	Indicate here if the applicant would prefer not to be contacted by telephone	

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Note: completing the Applicant Business section is optional in this form.
Registration number	<input type="text" value="11370947"/>	
Business name	<input type="text" value="COFFEE 2 COCKTAILS LIMITED"/>	If the applicant's business is registered, use its registered name.
VAT number	<input type="text" value="-"/> <input type="text" value="NA"/>	Put "none" if the applicant is not registered for VAT.
Legal status	<input type="text" value="Private Limited Company"/>	

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

LIMITED COMPANY

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

GROUND FLOOR RESTAURANT WITH BAR FACILITIES. THIS PREMISES USED TO OPERATE UNDER THE NAME OF CAFE CAFE FOR A LONG PERIOD AND NOW CLOSED. THE SALE OF ALCOHOL TO BE ON AND OFF, OFF SALES WILL BE PROVIDED A CONSUMPTION AREA ON THE FRONT FORECOURT OF THE PREMISES.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AMPLIFIED RECODED MUSIC

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

ON SUNDAYS PRIOR TO A BANK HOLIDAY UNTIL 0100
THURSDAY PRIOR TO GOOD FRIDAY UNTIL 0100
NEW YWARS EVE TO CONTINUE UNTIL 0800 NEXT DAY

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

DANCING PAY PATRONS

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

ON SUNDAYS PRIOR TO A BANK HOLIDAY UNTIL 0100
THURSDAY PRIOR TO GOOD FRIDAY UNTIL 0100
NEW YWARS EVE TO CONTINUE UNTIL 0800 NEXT DAY

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

ON SUNDAYS PRIOR TO A BANK HOLIDAY UNTIL 0100
THURSDAY PRIOR TO GOOD FRIDAY UNTIL 0100
NEW YWARS EVE TO CONTINUE UNTIL 0800 NEXT DAY

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start
Start

End
End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start
Start

End
End

WEDNESDAY

Start
Start

End
End

THURSDAY

Start
Start

End
End

FRIDAY

Start
Start

End
End

SATURDAY

Start
Start

End
End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

ON SUNDAYS PRIOR TO A BANK HOLIDAY UNTIL 0100
THURSDAY PRIOR TO GOOD FRIDAY UNTIL 0100
NEW YWARS EVE TO CONTINUE UNTIL 1000 NEXT DAY

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth
dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name

Street

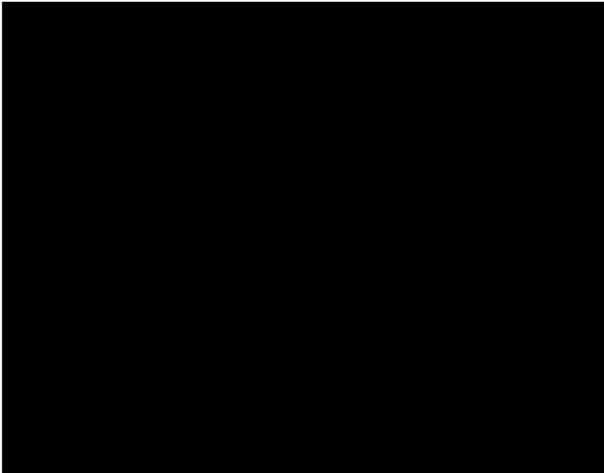
District

City or town

County or administrative are

Postcode

Country



Personal Licence number
(if known)

LN/000005379/2013/2

Issuing licensing authority
(if known)

LB HARROW

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NA

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 00:00

End 00:30

Start 10:00

25^d 00:00

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

ON SUNDAYS PRIOR TO A BANK HOLIDAY UNTIL 0200
THURSDAY PRIOR TO GOOD FRIDAY UNTIL 0200
NEW YWARS EVE TO CONTINUE UNTIL 1000 NEXT DAY

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

THE PREMISES IS SITUATED IN A PARADE OF SHOPS. THIS IS RESTAURANT/CAFE BAR WITH ENTERTAINMENT FACILITIES, ATTRACTING HIGH END OF MARKET.

b) The prevention of crime and disorder

CCTV SYSTEM IS INSTALLED TO HOME OFFICE GUIDANCE AND RECORDS KEPT FOR 31 DAYS. AVAILABLE TO STATUTORY BODIES IN LINE WITH GDPR REQUIREMENTS.
NOTICES WILL BE DISPLAYED TO REMIND CUSTOMERS TO LOOK AFTER THEIR PROPERTY

c) Public safety

THE FRONT FORECOURT WILL BE PROTECTED AND MARKED OUT TO PROVIDE SEPARATION FROM THE PAVEMENT
GLASSES WILL BE CLEARED FROM THE FRONT COURT AND BE CLOSED AT 2300 FOR PUBLIC

d) The prevention of public nuisance

FRONT FORECOURT WILL BE CLOSED, EXCEPT FOR SMOKERS, AFTER 2300.
NO NUISANCE SHALL BE CAUSED BY THE REGULATED ENTERTAINMENT TO NEAR BY NEIGHBOURS.
NOTICES WILL BE DISPLAYED REQUESTING PATRONS TO BE RESPECTFUL OF NEIGHBOURING RESIDENTS AT ALL TIMES.

e) The protection of children from harm

A CHALLENGE 21 POLICY WILL BE IN PLACE AND STAFF WILL BE PROVIDED ADEQUATE TRAINING IMPLEMENT SUCH SYSTEM.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note)

* The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see guidance notes)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/harrow/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

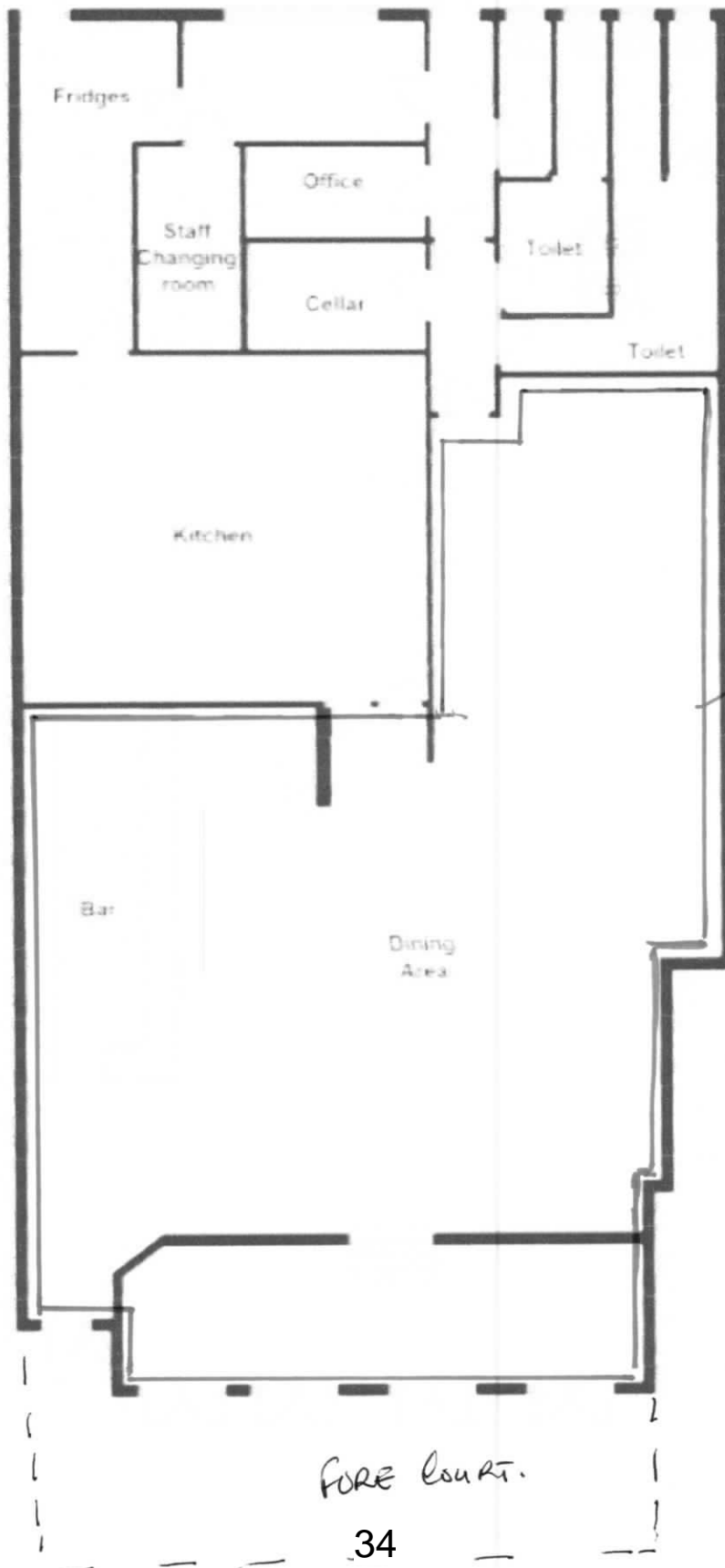
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="51HOH/CDL/2018"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

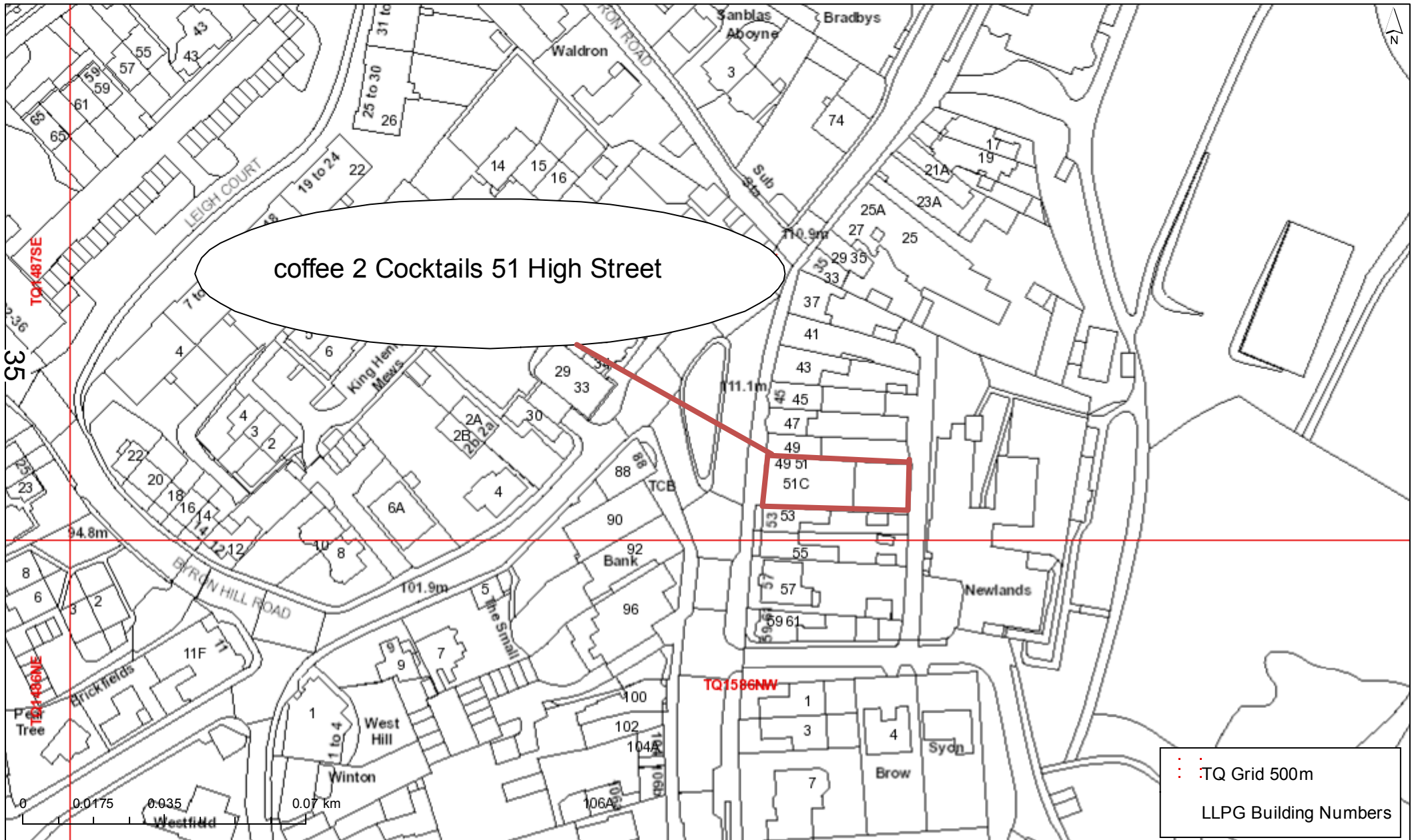
[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

Ground Floor



licensable
ACTIVITY

51 HIGH ST
HARROW
HA1 3HT



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Appendix 3

Ash Waghela

From: [REDACTED]
Sent: 17 July 2018 21:39
To: license
Subject: Application - 51 High Street, Harrow on the Hill, HA1 3HT

Follow Up Flag: Follow up
Flag Status: Flagged

To whom it may concern

I refer to the license application with regard to the above premises.

As a resident of High Street, I welcome the addition of another food and drink offer on Harrow on the Hill as adding to the character of the area.

However, I wish to raise the following points and questions with regard to the application:

- I note the licensing hours in the application and wish to raise the question as to whether this is different to those approved and operated by the previous occupiers, Cafe Cafe. I would expect the hours to be exactly the same and no different.
- I am sure that everyone recognises that this is a residential area and so drinking outside on the path/road should not be permitted.
- It would be helpful to understand, what the supervision and security etc requirements are with regard to this application to avoid potential noise etc when the premises close.
- I am not clear of the definition of 'regulated entertainment'. I trust that this does not include live entertainment which would be a concern.
- The application states that it is proposed to close the premises to the public 1 hour after 'licensable activities'. I am not clear what this exactly means and what time this would start.

I hope that the application will meet the above points.

If any response can be given to the above it would be appreciated.

Yours faithfully

Doug Benham

--

Doug Benham
[REDACTED]

Jeffrey Leib

From: Fletcher, Marek [REDACTED]
Sent: 04 July 2018 14:21
To: license
Cc: [REDACTED]
Subject: Premises Licence - Coffee 2 Cocktails Ltd 51 High Street HA1 3HT

Categories: Licensing Act, Actioned JL

Good afternoon,

I have just seen the above licence application, and would like to object to the hours that are being proposed by the licensee. Although there are a few commercial premises nearby, this is primarily a residential area, and the address is surrounded by residential properties, both flats and houses.

Currently, the licence application is for the provision of both on and off premises sales of alcohol, until midnight Sunday to Thursday and until 01.00 Friday & Saturday, with customers on the forecourt, being a fenced off part of the pavement.

I believe that this will cause an unreasonable public nuisance to all the nearby residential properties. This will arise from two sources:

- The noise from customers sitting outside in the forecourt. I note that the applicant intends that customers, other than smokers will be asked to move inside after a certain time. This however means that the noise will continue until at least this time, and longer if smokers are allowed to remain outside.
- The noise from customers leaving the premises after closure.

As residents, we are already adversely affected by the noise of customers leaving commercial properties late at night. For example, on Sunday night (1st July), one of the hottest nights of the year, we had to close all the windows at the front of our house in order to shut out the noise from a group of males who had left one of the premises on the High Street and were arguing noisily as they walked down London Road. If this application were to be granted, it would mean that all nearby residents would suffer this public nuisance to a greater extent, and at later hours, than is currently the case.

Therefore, I urge you to reject any application that involves the provision of outside space to customers, and that allows the premises to stay open as late as is currently planned, thereby minimising the impact of this application on local residents.

Our address is: [REDACTED]

Thank you for your consideration,

Marek Fletcher

[REDACTED]

LICENSING APPLICATION: 51 HIGH STREET

We wish to make a representation regarding the application of a Premises Licence for 51 High Street, Harrow on the Hill, HA1 3HT in the name of Caffee 2 Cocktails Ltd. We are local residents whose comments relates to the prevention of crime and disorder and prevention of public nuisance licensing objectives.

The High Street has a character unique in the borough recognised and maintained by the Council through being part of a number of conservation areas. It is a quiet area with the largest proportion of properties owned by Harrow School, which at this end of the High Street are used as school boarding houses, a significant number of residential properties with a small number of shops and restaurants. At night it is particularly quiet and this has been especially the case since the closure of the previous business at 51 High Street, Café Café.

This part of the High Street is recognised as having very strange acoustics which amplify sound. For example, although our property is on the top floor of a block of flats and not directly opposite no 51, the normal level conversation of people standing outside it to make a phone call can be heard distinctly.

We wish the Licensing Department to consider the effect of the very late hours of opening requested in the application. The opening hours would obviously mean noise disturbance from customers until at least 1.30 a.m. every day of the week and later on Friday and Saturday nights. Our past experience tells us that customers who have been drinking all evening rarely leave the premises quietly. Drunken yelling and shouting, let alone the noise of goodbyes, car doors slamming and cars driving off sounds very loud indeed in the early hours of the morning and is more than sufficient to wake local residents. Taxi drivers arriving to pick up do not get out of their cars but sound their horns to alert their customers of their presence even at 2 am.

In the past, the Licensing Committee imposed a requirement for the previous business to make provision for their customers to leave the premises quietly. People who are drunk do not heed notices asking them to leave quietly; the responsibility of door supervisors ends once they've ushered customers outside their premises, they appear to have no power to stop people from noisily loitering in the vicinity long past closing time. We can't expect our police to patrol the area at these times, they have enough on their plates in busier parts of the Borough.

We acknowledge the difficult job the council has in balancing the application of its licencing powers with its duty to preserve and enhance its Conservation Areas, and whilst we respect a business' wish to run a successful enterprise, this should not be at the expense of neighbouring residents' quality of life or to the detriment of the locality.

We ask that consideration is given to the following three amendments.

- 1 The restriction of the hours of sale of liquor to 11 pm with a 12 pm closing time Sunday to Thursday and 12 pm with a 1 pm closing time on Friday and Saturday nights at the very latest.

- 2 The requirement to vacate outside space at 10. 30pm to restrict the noise to local residents.
- 3 A requirement for the collection of any broken glass and litter from the forecourt and surrounding public areas at closing time.

Gillian and David Anderson

12 July, 2018

Appendix 4

Summary of proposed times and conditions

	<i>Proposed hours</i>		
	Recorded Music, Performance of dance, Late Night Refreshment	<i>Sale of retail alcohol</i>	<i>Hours open to public</i>
Mon	2300 - 0000	1000 - 0000	1000 – 0100*
Tue	2300 - 0000	1000 - 0000	1000 - 0100*
Wed	2300 - 0000	1000 - 0000	1000 - 0100*
Thu	2300 - 0000	1000 - 0000	1000 - 0100*
Fri	2300 - 0100*	1000 – 0100*	1000 - 0200*
Sat	2300 - 0100*	1000 – 0100*	1000 - 0200*
Sun	2300 - 0000	1000 - 0000	1000 - 0030*

* = Next day

Special Extensions:

Recorded music and performance of dance, Late Night Refreshment

On Sundays prior to a bank holiday until 0100
 Thursday prior to Good Friday until 0100
 New Years Eve to continue until 0800 next day

Retail sale of alcohol

On Sundays prior to a bank holiday until 0100
 Thursday prior to Good Friday until 0100
 New Years Eve to continue until 1000 next day

Hours open to public

On Sundays prior to a bank holiday until 0200
 Thursday prior to Good Friday until 0200
 New Years Eve to continue until 1000 next day

Proposed Conditions

The licensing authority has reviewed the proposed operating schedule and would *suggest* the following conditions be included on the licence should the application be granted:

Prevention of crime and disorder

1 CCTV

- (1) The Premises Licence Holder or Designated Premises Holder shall install and maintain a comprehensive CCTV system to the satisfaction of the Metropolitan Police. All entry and exit points must be covered enabling frontal identification of every person entering. The Designated Premises Licence Holder shall ensure that the CCTV system shall continually record whilst the Premises is open for licensable activities and during all times when customers remain on the Premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping.

- (2) Recordings shall be made available immediately upon the request of the Police or authorised officer of the Licensing Authority providing such requests are in connection with the prevention or detection of crime. Recordings are to be supplied to in the form of digital download burned onto a DVD or CD disc.
- (3) A staff member from the Premises who is conversant with the operation of the CCTV system shall be on the Premises at all times when the Premises is open to the public. This staff member shall be able to show Police or an authorised officer to the licensing authority recent data or footage with the minimum delay when so requested.
- (4) All faults/defects in the CCTV system must be reported to the Metropolitan Police immediately the fault is discovered. The notification must be made to the Metropolitan Police non- emergency telephone number 101 and a log number obtained from the Police and recorded in the incident book. The Harrow Police Licensing Unit must also be notified as soon as reasonably practicable.
- (5) All faults with the CCTV system shall be repaired as soon as possible and in any case within two working days after which time, if the system is still inoperative no licensable activities shall take place without the agreement of Harrow Police Licensing Officer and/or Licensing Authority until the fault is rectified.

Prevention of public nuisance

2 External areas

- (1) The front forecourt will be protect and marked out to provide separation from the pavement. The front forecourt will be closed to the public at 23:00 and all glasses will be removed. Smokers will still be allowed on the front forecourt area until the terminal time for hours open to public.
- (2) Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
- (3) No noise shall emanate from the premises or vibration be transmitted through the structure of the premises which gives rise to nuisance.

3 Customer dispersal

- (1) Signage must be displayed in the customer area and at the exits requesting customers to leave the premises quietly and not to disturb neighbouring residents.

Protection of children from harm

- 4 The age verification policy shall apply to persons who appear to be under the age of 21 years old ("Challenge 21 policy").